

MBY/CA

29th April 2019

Dear Parent(s) / Carer(s)

Year 7 Parents' Evening
Wednesday 8th May 2019 – 4.00 p.m. – 7.00 p.m.

We take pleasure in inviting you and your child to come to school on Wednesday 8th May 2019 to meet members of staff who teach him/her and to discuss his/her progress, potential and attainments.

This is an opportunity for you to discuss both this matter and your child's general progress with the members of staff who teach him/her.

The meetings will be held on the ground floor in the Dining Room, Sixth-Form Centre and EG classrooms between 4.00 p.m. and 7.00 p.m. Please sign in at the desk in Reception.

The evening will be organised by means of an appointment system. The appointment sheet is on pages 19/ 20 of your child's planner and he/she should make appointments on your behalf to see the appropriate teachers. **It is essential that your child brings their planner to the Parents' Evening.** Please indicate on this page, if necessary, the time slot you would like your appointments for; e.g. 4.00 p.m. – 5.00 p.m., 4.30 p.m. – 5.30 p.m., 5.00 p.m. – 6.00 p.m., 5.30 p.m. – 6.30 p.m., 6.00 p.m. – 7.00 p.m.

A member of Learning Support will be present on the evening if you wish to speak to them. Please ask your child to make an appointment if this is required.

We look forward to meeting you.

Yours faithfully



Mr Berry
Senior Assistant Headteacher