

**Headteacher:** Dr. J Bartlett – NPQH, PGCE, D.Phil, M.Chem **Specialisms:** Mathematics

JBA/tb

25<sup>th</sup> June 2019

Dear Parent/Carer,

After school on 24<sup>th</sup> June 2019, we had intruders on site. As you can appreciate, the vast majority of students were already off site at this time and there was no immediate risk to any students or staff. The issue was not to do with the school or our students. It was an issue in the community where two individuals ran into the school for shelter.

We immediately followed our lockdown procedure to ensure all of our students and staff were safeguarded. I am pleased to inform you that the systems we have in place work extremely well so the lockdown was highly successful. Furthermore, the police were very proactive and we will continue to work closely with community police to ensure the safety of our students and staff.

Rest assured that the incident was nothing to do with the school or our students.

Yours sincerely,



Dr Jayne Bartlett

Headteacher