

**Headteacher:** Dr. J Bartlett – NPQH, PGCE, D.Phil, M.Chem **Specialisms:** Mathematics

Dear Parents/Carers

**RE: Raising the Standards at Shenley**

With the drive to continue to raise standards I would like to take the opportunity to highlight several changes which will be taking place. I want to ensure that the learning experience for all students is of the highest level. In order to do this, I would like to highlight a few key policies to help support this.

**Punctuality arriving to school.**

Please remember that the school day begins at 8:35am, any student who is late once between 8:35-8:45am will immediately receive a 30 minute detention. If a student arrives any later, or is late more than once in any half term, this will result in a 60 minute detention.

**Students who arrive late to lesson.**

We will now be operating a short 2 minute warning bell, followed by a longer bell which will indicate that the lesson has now started. Any students who are still on corridors will automatically receive a 6pm detention. This is to ensure all lessons have a prompt start. Any student who is not at their lesson, and who does not have a time out pass (issued by a teacher) to be out of lesson will automatically receive a 6pm detention. Parents will be notified by a telephone call from school about all 6pm detentions.

**In lesson behaviour.**

As of **25<sup>th</sup> February 2020**, we will be launching a new in lesson behaviour system which consist of a clear warning (C1), name on the board (C2), and if poor behaviour continues (C3) a detention is given for 30 minutes, this can then be escalated to 60 minutes (C4) if the behaviour continues and the student will be removed from the lesson.

**Student Uniform.**

Can I please take this opportunity to remind you of Shenley Academy's uniform policy. All students are required to adhere to the following:

- Plain black tailored trousers or skirt.
- Plain white school shirt
- Academy tie – clip on
- Black/red V-neck jumper with academy logo.
- Plain black formal shoes (leather or leather like material. No logo)
- Black tights only with skirts (No footless tights or leggings)
- Dark socks only with trousers.
- Black coat (no logos, and not to be wore inside the building)
- Trainers are **not** permitted in place of shoes, and are **only** to be worn during PE lessons.

In keeping up the professional standard within the school environment, students are not permitted to wear jewellery; with the exception of a single pair of small studs in the lower earlobe. The academy also strongly discourages the wearing of any make-up, including nail polish, as this is contrary to the business-like values the academy aims to emulate. However, if make up is to be worn within school hours, we insist on it being of a very discreet nature.

**Medical Evidence.**

Please be aware that we will require all new evidence regarding any current medical conditions, concerning uniform, wearing trainers in place of school shoes, toilet passes etc. This evidence will need to be reviewed and updated on a monthly basis, unless specified by a medical professional.



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**Rewarding good behaviour.**

In support of these initiatives, the student leadership team are working very hard in the run up to Summer Rewards Week. The student leaders have decided that they would like the top 50 students, based on positive logs and outstanding attendance, to attend a full day at Blackwell Court. This is where students will get the chance to use zip lines, and take part in rock climbing and many other events. Students are able to collect positives from teachers; these can be issued for a number of things such as outstanding work and excellent effort. The students with the highest positives and consistently good attendance will have access to all end of term, summer rewards trips.

Should you have any queries about anything mentioned in this letter, please contact your child's pastoral support manager as your first point of call.

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I would like to take this opportunity to thank you for all of your support so far, and hope that we are able to work together to ensure that the learning environment is at the highest standard for all students.

Yours Sincerely

Dr J Bartlett  
Headteacher