

Headteacher: Dr. J Bartlett – NPQH, PGCE, D.Phil, M.Chem **Specialisms:** Mathematics

10th September 2020

Dear Parents and Carers

We have now welcomed back all year groups to the academy and it has been wonderful to see all of our students again. Things are very different around the academy, and they have to be in order to keep everyone safe. I would like to thank you for your support with this. As you will appreciate, guidance from the government re Covid 19 is subject to change and we will share any updates which impact on education and the academy setting with you.

In this letter we outline some key information about face coverings, PE and lunches/parentpay accounts.

Face coverings to be worn while moving around the academy

All our pupils and staff are required to wear a face covering when moving around the academy and in communal areas, and we ask you to ensure that pupils bring a face covering with them each day for this purpose please.

It will not usually be necessary to wear face coverings in the classroom, where protective measures already mean the risks are lower. However, our pupils and staff will be given the option to wear one when in class. In either case, we ask that students bring their own face covering in for use throughout the academy day. Those who are exempt from wearing face coverings will of course not be required to wear one. Please note that proof of exemption (a medical note or equivalent) will be sought.

PE lessons

Please note that on days when your child has PE or Dance, we ask students to come in to academy in the morning wearing their PE kit.

Lunches and Equipment

All free school meal eligible students will receive a free lunch each day in school. Parentpay online accounts have been set up for new students, and they have been given a letter with their log in details to take home. **Please can we ask parents of all new students to set up their Parentpay account so lunches can be paid for as soon as possible this week.** Once you have logged in using this information, you can then top up your child's account or alternatively you can give them cash to load into the machines by the centre stairwell to pay for lunches (we did have a technical problem with these machines unfortunately last week but they are fully functional again now).



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Like most schools and academies, we are a cashless school and Parentpay accounts are used to make electronic payments for trips and other items which can be ordered from us such as stationery equipment, school ties and replacement student planners. Parentpay is our preferred method to receive payments from parents for these items, as this helps us to process trips and orders for stationery etc more quickly and efficiently than cash payments. However, any child who has brought in cash to purchase a tie or stationery equipment, can do so by asking our reception staff at break or lunchtimes.

Students sent home if displaying possible Coronavirus symptoms

Please note that should any students need to go home if they are displaying possible Coronavirus symptoms, parents should follow the latest government guidance re testing and self-isolation. The school must be notified immediately of the outcome of the test result, so that we are informed whether it was positive or negative.

Please keep in touch

We would like to assure you again that the safety of our students is paramount, and that we are continuing to ensure that our academy is as safe as possible for them.

As always if you have any questions or concerns, please get in touch with us in the usual way. In the meantime, I take this opportunity to thank you for everything you are doing to support us.

Yours sincerely,

Dr. Jayne Bartlett
Headteacher

