



Shenley Academy & Sixth Form,
Shenley Lane, Birmingham, B29 4HE

T: 0121 464 5191

F: 0121 464 3711

E: shenley.enquiry@E-ACT.org.uk

W: www.shenleyacademy.E-ACT.org.uk

Headteacher: Dr. J Bartlett – NPQH, PGCE, D.Phil, M.Chem **Specialisms:** Mathematics

Dear Parent /Carer,

We have the pleasure of inviting you to our KS3 tutor evening. This event takes place on 18th October and will run from 4:00 – 6:30pm. This will be a wonderful opportunity to meet with your child's form tutor and discuss how your child is settling in to the academic year. Your child will be able to book appointments with their tutors from Tuesday 12th October and these slots will be allocated on a first come first served basis.

We anticipate that this will be a highly subscribed event and therefore must limit all appointments to a maximum of five minutes. Students are not permitted to attend appointments by themselves and must be accompanied by a parent or carer. To support parents and carers we will be offering three types of appointments:

- In person
- Virtually via teams
- Telephone call

When your child makes the appointment with their form tutor please ask them to specify which type of appointment you would like e.g. In person. We look forward to meeting you at the KS3 evening.

Yours Sincerely

R Pearce

Assistant Headteacher: Data, Assessment and Pupil Premium